

Manju Mehta

PRO & Assistant Professor, Humanities, BSSS College

Work Experience

- Utilized audio visual aids and more demonstrative techniques for an effective teaching.
- Setup classroom debates & oral presentations to encourage the use of language skills.
- Whole sole in-charge for the social service activities in the school
- Actively participating in all the activities like Drama Script Writing, Conducting Assemblies, Organizing All Cultural & Sports Programs
- Anchoring in all the major programs held at school level, State level or National Level
- Report writings for school activities for news coverage & news paper articles.
- Managed to retain the quality of standard set forth by the institution and followed all rules & regulations.
- Performed as a key resource & a problem solver by colleagues & administration.
- Participated in educational conferences & teacher training workshops.
- Ensured meeting with the parents for the discussion of progress & problems of each student.
- Maintained appropriate discipline and the school records like attendance & performances and school activities.

Publications & Write Ups

- Chief Editor of a family magazine with Suman Kunj Publications related to general issues & social awareness.
- Published a book of collection of self drafted poetries– “MANZIL KI OR”
- Written text books & work books, for classes 1st – 10th for the MP State Board under , Rajya Shiksha Nigam , MP Government
- Written many scripts for various programs & dramatization at school & theatre level.
- Currently writing a book on value education basically for primary school level.
- Written Many articles & stories for various newspapers & Journals

Producer & Director , Suman Kunj Production , Bhopal

- Directed a film on Social issues for social society – SAMVET (Society for Awareness, Motivation, Value Based Education & Training)
- Films named “Born to Win” & “Naye Kshitij Sahyog Ke” on general social issues.
- 2 Documentaries “Vanya Saundarya” under commissioned program category from Mandi House , central Government, New Delhi.
- Documentary on the Wildlife & National Parks of Madhya Pradesh , under Doordarshan Kendra , Madhya Pradesh.

Qualifications

- MA In Hindi & Sociology , Barkatullah University , Bhopal in 1997
- LLB (Criminology Specialization) , Bhopal University , Bhopal in 1986 (Merit Holder)
- Bachelors in education B. Ed (Hindi & Economics), Bhopal University , Bhopal in 1980
- Bachelors in Arts B.A, Bhopal University , Bhopal in 1979
- Higher Secondary – MP State Board , 1976

Trainings and Workshops

- Conducted sessions for the teacher Orientation programs in various schools.
- Conduct mothers meet for all class students, guiding them on the basic yet important issues related to their wards.
- Conduct counseling sessions for the problematic students at school level.

Awards and Achievements

- Received the best teacher award – “Late Vallabh Bhai Award” for the best teacher in MP for outstanding performance in the 10th & 12th CBSE Boards.
- Received letter of Appreciation from Ministry of Education & HRD for outstanding performance in the 10th & 12th CBSE Boards , 2014
- Awarded best teacher from Rank & Bolt Awards – Air India , National level.
- Recived 5th Prize for National Level from Viva Education Teachers on Teaching Innovative Practices , Applications & Impact, 2015
- Various awards at school level for outstanding performance of students.

Extra-Curricular Activities

- 26 Years of anchoring at Bhopal Doordarshan Kendra & maintaining a level of A Grade news reader for last 5 surveys
- Anchoring in a live telecast talk shows in Doordarshan Madhya Pradesh
- Live show Anchoring for national & International level.
- Vice President at Lions Club International , Bhopal.
- Announcer & host in Akashvani (All India Radio) for 10 years
- Worked as an advocacy officer with an international NGO for the liasioning between the Organization & state government.